

Heads of the Valleys Innovation Awards 2008 Entry Form



The closing date for entry is 12 noon on Friday 6 June 2008. Only one entry per business, no longer than 4 pages including supporting information.

The theme for the 2008 Awards is 'Aiming High'

Your details (i.e. the main contact for the case study submission):

Name: _____ Job Title: _____
 Organisation: _____
 Address: _____
 Post Code: _____
 Telephone No. _____ Email: _____
 Date established: _____
 Turnover (2007/2008): _____ No. of employees: _____
 Signature: _____ Date: _____

Yes, a summary of this information can be used on www.hovip.org.uk (with my approval).

Please tick which category you are entering:			
Sole Trader (one or two-person business)		Business with more than 20 employees	
Business with less than 20 employees		Social Enterprise business	

1. Summary:

In no more than 2 paragraphs summarise why your entry should win the Award. Clearly state what is innovative about your entry.

2. Aims

Describe the challenge / issue / opportunity you addressed and the main aims.

3. Approach:

Describe how the aims were tackled. Remember to draw particular attention to anything (e.g. the approach and / or idea) that was innovative!

4. Team Working

Describe how staff, associates, third parties, external groups or partners effectively worked together to address your challenge / issue / opportunity.

5. Outcomes:

Judges will be impressed by evidence e.g. quotes or testimonials from customers, partners/associates and / or staff. Likewise, measured outcomes will carry more weight.

6. Sustainability:

Note what you have done and what you are doing to continue or sustain what has been achieved.

7. Additional Information:

Add anything else that you feel will impress the judges including noting what you would highlight as innovation good practice from your entry.

Assessment criteria:



Heads of the Valleys Innovation Programme (HOVIP) aims to increase the capacity for innovation in businesses in the region. HOVIP2 is supported by the Welsh Assembly Government HoV Regeneration initiative and is hosted by Merthyr Tydfil County Borough Council. See www.hovip.org.uk



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The following will be rated on a scale of 0 to 10:

Degree of Innovation (e.g. 0 = not unusual or novel, 10 = extremely unusual or novel i.e. the approach and or / idea)

Customer Satisfaction (e.g. 0 = no evidence, 10 = extensive evidence of excellent levels of customer satisfaction)

Benefits (e.g. 0 = no clear evidence of benefits, 10 = extensive evidence of a wide range of highly significant benefits)

Team-working (e.g. 0 = no evidence, 10 = extensive team-working involving internal and external groups)

Quality Management (e.g. 0 = no evidence of QA, 10= extensive evidence of QA practices)

Sustainability (e.g. 0 = ad hoc activity, 10 = extensive evidence of sustainable processes and practices)

Additional observations:

- Case studies will score more highly given more independent evidence of benefits and customer satisfaction (e.g. quotes, measured outcomes, independent testimonials etc)
- The Benefits criterion is weighted more highly than the others

The judges are:

Social Enterprise Category

Richie Turner, Wales Manager, National Endowment for Science Technology and the Arts

Shannon Robinson, Chief Executive, Community Enterprise Wales

Jonathan Deacon, Newport Business School, University of Wales Newport.

Sole Trader Category

Jeff Grosvenor, Commercial Manager, HSBC

Jeff Harris, Commercial Manager, Merthyr Tydfil College / University of Glamorgan (tbc)

Chris James, Managing Director, Ciotek Ltd.

Less than 20 employees Category

David Phillips, Chief Executive, Wales Quality Centre

Janet Scicluna, Holder Queen's Award for Enterprise Promotion, Janet Scicluna Associates (tbc)

David Russ, Managing Director, Newport & Gwent Enterprise

More than 20 employees Category

Ceri Fitzpatrick, BT Partnership Director for Wales

Christine Bissex, Head of Enterprise, Merthyr Tydfil College / University of Glamorgan

Meirion Thomas, Director, CM International

Download the Awards entry form from the Innovation Awards section of www.hovip.org.uk

Please email your completed entry to: Phil Burkhard, HOVIP Manager at phil.burkhard@merthyr.gov.uk
to arrive NO LATER THAN 12 noon on 6 JUNE 2008.

Any queries, please contact Phil Burkhard on 01685 725 469 / 07816 756 509

Thank you and Good Luck!



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